



## **SHEQ Officer - Southeast**

### **Job Overview:**

We are seeking a dedicated and experienced Safety Health Environmental Quality (SHEQ) Officer to join our growing team. The SHEQ Officer will be responsible for ensuring that our company maintains the highest standards of safety, health, environmental, and quality practices. The ideal candidate will have a strong background in environmental management with some experience in occupational health and safety, and quality control, whose training would be provided to strengthen areas required. The SHEQ Officer will collaborate with various departments to create a culture of safety, health, environmental responsibility, and quality excellence within the company.

### **Responsibilities:**

- To communicate effectively throughout the company on SHEQ issues and to actively participate in management meetings.
- Support communications and relationship with all Regulatory Bodies (EPA, HSA) to best represent the interests and intentions of the company.
- Develop, implement, and maintain safety, health, environmental, and quality policies and procedures.
- To promote the development of a positive SHEQ culture within the Business /Facility.
- Identify potential hazards, risks, and environmental impacts in the workplace report on internal systems and recommend appropriate control measures.
- Conduct regular safety inspections, environmental assessments, and quality audits to ensure compliance with regulations and standards.
- Provide safety, health, environmental, and quality training to employees, contractors, and visitors.
- To effectively communicate SHEQ requirements to staff through meetings, toolbox talks and learn from event.
- Investigate accidents, incidents, and quality issues, and develop and implement corrective actions.
- Monitor workplace conditions to prevent occupational health issues and promote employee well-being.
- Ensure compliance with local, regional, and national safety, health, environmental, and quality regulations, including regulatory authorisations held by the Business.
- Collaborate with cross-functional teams to address safety, health, environmental, and quality concerns.
- Develop and maintain emergency response plans and conduct drills as needed.
- Prepare and submit reports on safety, health, environmental, and quality performance to management and regulatory agencies.
- Stay current with industry trends, regulations, and best practices related to SHEQ.
- Promote a culture of safety, health, environmental responsibility, and quality excellence throughout the organisation.
- Participate in continuous improvement initiatives to enhance SHEQ processes.
- To monitor objectives and promote their delivery.

### Qualifications:

- Bachelor's degree in Environmental Science, Bachelor's degree in Occupational Health and Safety, Quality Management, Diploma or a related field. Relevant certifications (e.g., NEBOSH, ISO Lead Auditor) are a plus.
- Proven experience as a SHEQ Officer or in a similar role, preferably in logistics, construction industry/sector, pharma chem.
- In-depth knowledge of safety, health, environmental, and quality regulations and standards would be beneficial.
- Strong analytical skills to identify hazards, risks, and improvement opportunities.
- Excellent communication and interpersonal skills to train employees and collaborate across departments.
- Detail-oriented with strong organisational and documentation skills.
- Ability to work independently and as part of a team.
- Proficiency in Microsoft Office Suite and other relevant software.

### Benefits:

- Competitive salary and benefits package.
- Opportunity to make a significant impact on the Business' safety, health, environmental, and quality performance.
- Professional development opportunities and support for certifications.
- Collaborative and inclusive work environment.

If you're interested in this challenging and rewarding role as a SHEQ Officer, please submit your resume and a cover letter detailing your relevant experience and qualifications. We look forward to reviewing your application.

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